



## **CAMP COUNSELOR JOB DESCRIPTION**

### **Personal Qualifications**

- Respect for people with autism spectrum disorders and all ability levels
- Sense of responsibility
- Exhibit positive team member traits
- Flexibility / patience
- Use of good communication skills that exhibit professionalism
- Enjoy nature and a camp atmosphere
- Demonstrate understanding, supportiveness, interest, cooperation and enthusiasm

### **General Requisites**

#### **Orientation**

- Attend pre-camp orientation training – arrive on time
- Review camper information for all campers in assigned group
- Participate in all camp trainings

#### **Camp Session**

- Interact positively and respectfully with staff, parents and campers at all times
- Work directly with campers in a small group under the supervision of a Program Staff
- Assist campers with dressing, feeding, toileting and personal hygiene as needed
- Actively participate with campers in daily activities
- Implement Pro-Active strategies and individualized camper programming
- Participate with campers in swim program (swimming expertise not necessary)
- Possess a level of fitness to endure the rigors of camp
- Assist with completing Campers Daily Journals using positive accounts
- Attend meetings with Co-Directors & Program Staff
- Follow Camp Schedule – be on time
- Follow Autism Society of Minnesota personnel policy: Camp staff must remain on the camp property during the entire time that campers are in residence. Camp staff may leave the camp property only if he/she is conducting camp business approved by the camp director(s).
- Follow Camp Knutson's policies
- Attend all meals and interact with both Staff and Campers
- Communicate to Program and Activity Staff your whereabouts at all times
- Demonstrate awareness of group needs and a willingness to help others

#### **Post Camp**

- Assist with cabin clean up
- Complete all camp evaluations and turn in to Co-Directors via mail
- Assist with clean up and storage of camp supplies
- Check out with co-directors prior to leaving camp